**Hinoki International School’s Behavior Documentation Form**

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| Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_ Time: \_\_\_\_:\_\_\_\_\_\_  Location: \_\_\_ classroom \_\_\_ hallway \_\_\_library \_\_\_ restroom \_\_\_ playground \_\_\_ lunch \_\_\_ other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Behaviors: Comments:  \_\_\_ abusive/inappropriate language  \_\_\_ fighting/physical aggression  \_\_\_ bullying  \_\_\_ defiant/disrespect  \_\_\_ lying/cheating  \_\_\_ property damage  \_\_\_ runaway  \_\_\_ not keeping hands, feet, and objects to themselves  \_\_\_ other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Follow-up Activities: Comments:  \_\_\_ no recess \_\_\_ time out  \_\_\_ conference with student \_\_\_ ISS (in school suspension)  \_\_\_ parent contact \_\_\_ Suspension (out of school)  \_\_\_ parent conference \_\_\_ other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_ time in office |
| Staff Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |